



2020 SGMP CHAPTER BOARD “CALL FOR NOMINATIONS”

The MOCAP Chapter of the Society of Government Meeting Professionals is looking for leaders! Nominations are now being accepted for all eight elected positions on the 2020-2022 MOCAP Chapter Board of Directors. The incoming chapter board shall be sworn in by December 15, and the term of office will run from December 15, 2020 through June 30, 2022. If you wish to be considered as a candidate, or wish to nominate someone else, the nomination form and information on the nominations & elections process may be found at <https://www.sgmpmocap.com/>. **The nominations period will remain open until 5:00pm local time on November 18.**

The chapter’s Nominations & Elections Committee is responsible for arranging and overseeing the chapter elections process. **Should you have any additional questions, contact Lee Bunch, the committee chair, at m-scalee@mvp.net or at 573/893-3271.**

Any chapter member in good standing for at least six months (in the category noted below) prior to nomination shall qualify for nomination to and election on the chapter board of directors:

President	(Government Planner or Contract Planner)
First Vice President	(Government Planner or Contract Planner)
Second Vice President	(Supplier)
Secretary	(Government Planner or Contract Planner)
Treasurer	(Supplier or Contract Planner)
Directors (3)	(1) Government Planner; (1) Supplier; (1) Government Planner, Contract Planner, or Supplier

SGMP has made several revisions to the bylaws and policies affecting chapter elections since this chapter’s last election. This year’s timeline has also been revised. Key nominations & elections process deadlines this year are the following:

- Chapter nominations must close by November 18, 2020
- Chapter membership online voting opens on December 2, 2020
- Chapter membership online voting closes at 5:00pm ET on December 8, 2020
- Chapter election results are announced to entire chapter by December 10, 2020
- New chapter board members must be installed by 12/15/2020
- Code of Ethics form (signed by all new chapter board members) must be received at SGMP by 12/31/20



2020 SGMP MOCAP CHAPTER BOARD NOMINATION FORM

Any member may nominate himself/herself or a fellow chapter member, but the nominee must submit this completed & signed form by 11/18/2020 to Lee Bunch, the Chapter Nominations & Elections Committee Chair at mSCALEE@mvp.net

THIS FORM IS FOR THE FOLLOWING NOMINEE

-NAME _____
-EMPLOYER _____
-EMAIL ADDRESS _____
-CONTACT NUMBERS* _____

*Any nominee *may* be contacted for additional information during this period

*All candidates *will* be directly contacted with their election result **prior to** public announcement

THIS FORM IS FOR THE FOLLOWING POSITION(S)

-Any individual may be nominated for multiple positions but may only be a candidate for one position
-All nominees will have the final say on the position for which they would become a candidate
-All terms of office will run from 12/15/20 through 6/30/22.

___ President	<i>Government Planner (GP) or Contract Planner (CP)</i>
___ First Vice President	GP or CP
___ Second Vice President	<i>Supplier (S)</i>
___ Secretary	GP or CP
___ Treasurer	CP or S
___ Director	GP, CP or S

HERE ARE THE NOMINATION ELIGIBILITY CRITERIA

- The national headquarters must confirm** that any individual who accepts a nomination is membership eligible by being an SGMP member in good standing for at least six months prior to this nomination.
- The nominee must confirm** that he/she has received supervisor support and can do this simply by including his/her supervisor's contact info below (this support is subject to verification by SGMP).
- The nominee must confirm** that he/she will abide by the SGMP Chapter Board of Directors Code of Ethics (page 2 of this form is a code of ethics summary) and can do this simply by signing below.

NOMINEE'S SIGNATURE

TODAY'S DATE

Supervisor's Printed Name

Supervisor's Phone Number

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The Principles of the Code of Ethics of the Society of Government Meeting Professionals

As board member at the chapter level of the Society of Government Meeting Professionals (SGMP), I will recognize the importance of codifying and making known to the profession and to the membership at large the ethical principles that guide the work of the Chapter Board in providing information, services, and leadership to the Society.

Ethical dilemmas occur when values are in conflict. SGMP's Code of Ethics states the values to which I am committed and embodies the ethical responsibilities of conduct as a Chapter Board member.

The chapter board significantly influences or controls the selection, organization, preservation and dissemination of information and leadership through the guidance of the SGMP bylaws and policies. In our organizational system, grounded in government and professional ethics, all Chapter Board members will be explicitly committed to carrying out the responsibilities of our elected office to the best of our abilities. I will have a special obligation as an elected official to guide SGMP and our chapter in its present course and to ensure the free flow of information and ideas to foster the future growth of the Society to benefit its members.

The principles of the SGMP Code of Ethics are expressed in broad statements to guide ethical decision-making and actions (the "we" below represents the chapter board of directors). These statements provide a framework; they cannot and do not dictate conduct to cover particular situations.

- I. We provide the highest level of service to all members of the Society through appropriate and usefully organized resources, equitable service policies, equitable access, and with accurate, unbiased and courteous responses to all members.**
- II. We uphold the principles of the SGMP bylaws, policies and code of ethics.**
- III. We protect each member's right to benefit from the Society's mission statement, with respect to information sought or received and with resources consulted, borrowed, acquired or transmitted.**
- IV. We recognize and respect the national rights and chapter rights, as given by the national organization.**
- V. We treat fellow chapter Board members and all members with respect, fairness and good faith and we advocate conditions of employment that safeguard the rights and welfare of all employees of our Society.**
- VI. We do not advance private interests at the expense of members, colleagues, or our employees.**
- VII. We distinguish between our personal convictions and professional duties and do not allow our personal beliefs to interfere with fair representation of the aims of our Society.**
- VIII. We strive for excellence in the profession by maintaining and enhancing our own knowledge and skills, by encouraging the professional development of members, and by also fostering the aspirations of members of the Society.**
- IX. We maintain the right to make decisions in the name of the Society with reasonable care for its continued solvency and quest to advance its mission for the benefit of the majority of its members.**
- X. We will act in accordance to professional business standards and practices in dialogue, personal appearance and behavior, and we maintain these standards while conducting Society business or as representatives of SGMP.**